## **Request Policy or Statements**

If you would like to receive a paper copy of any of the policies of statements on our Website, the Academy will send these to you free of charge within 5 working days of the request. Only one policy or statement request will be given per application

Please print this page and complete the information below. Return to the form to:

Walthamstow Academy Billet Road London E17 5DP

Dated:

Or email a copy to info@walthamstow-academy.org

Name:
Address
Email Address:
I would like to request a copy of the following document or policy from the Academy
website. I understand this is a free service and the document will be emailed to me.
Signed:

Version Number	1.0	Reason for version change	
Date Authorised		29.11.16	
Responsibility/owner or author		Business & Administration	
Date to be Reviewed		November 2018	